

Application Requirements for Pharmacy Residency Programs

Huntsville Hospital uses the Pharmacy Online Residency Centralized Application Service (PhORCAS) to process all applications for our PGY1 and PGY2 residency programs; please do not send materials directly to the RPD. In addition to the materials required through PhORCAS, we require[†] an on-site interview.

([†]On-site interviews dependent on institutional guidance in response to COVID-19 pandemic; virtual interviews may be necessary)

All applicants must submit the following information through PhORCAS:

- Letter of interest in our program
- Curriculum vitae
- Pharmacy school transcripts (*PGY1 only*)
- Recent photograph (passport style or similar)

You should instruct your references^{*} regarding our reference requirements:

- Complete the standard reference form on PhORCAS
- List specific attributes, including clinical ability, resourcefulness, and critical thinking and time management skills, that speak to your qualifications for a residency position
- *Do not send a separate reference letter* – it will not be considered as part of your application
- * Three references only. At least two should come from direct patient care preceptors, with no more than one from a professional contact or employer who can attest to the strength of your character and clinical performance

Special note for our PGY1 Pharmacy residency applicants:

- PGY1 applicants will make a brief presentation/introduction (4-7 minutes) to the assembled preceptors - **only** include “non-pharmacy” related information about the candidate (*hometown, family, hobbies, fun facts about you, etc.*) utilizing PowerPoint, Google Slides, or similar format.
- Interview dates will take place in January and February

Special notes for our PGY2 Pharmacy (CC, ID, ONC) residency applicants:

- As noted above, pharmacy school transcripts are not required
- PGY2 applicants will make a 12-15 minute presentation on the topic of their choosing to the assembled preceptors. Slides should be made available in advance of the interview
- Interview dates are generally in February

The deadline for application to our program is January 2, 2023.

Once all required materials have been received, your application will be reviewed by a select group of preceptors to determine interview eligibility. If an interview is granted, you will be contacted and interviews will be scheduled beginning January 16, 2023, for qualified candidates.