

APPLICATION REQUIREMENTS FOR HUNTSVILLE HOSPITAL'S PHARMACY RESIDENCY PROGRAMS

Huntsville Hospital uses the Pharmacy Online Residency Centralized Application Service (PhORCAS) to process all applications to our PGY-1 and PGY-2 residency programs; please do not send materials directly to the RPD. In addition to the materials required through PhORCAS, we require an on-site interview.

All applicants must submit the following information through PhORCAS:

- ▶ Letter of interest in our program
- ▶ CV
- ▶ Pharmacy school transcripts (for PGY-1 only)
- ▶ Recent photograph (passport style or similar)

You should instruct your references regarding our reference requirements:

- ▶ Complete the standard reference form on PhORCAS
- ▶ List specific attributes on the reference form that speak to your qualifications for a residency position
- ▶ **Do not send a separate reference letter** – it will not be considered as part of your application materials

Special note for our PGY-1 Pharmacy residency applicants:

- ▶ PGY-1 applicants will make a brief presentation (5 minutes) to the assembled preceptors regarding their interest in pharmacy and our residency program in general (no slides or handouts, please)
- ▶ Interview dates are generally on Mondays, Tuesdays, and Fridays in January, February, and early March 2019

Special notes for our PGY-2 Pharmacy (CC, ID, ONC) residency applicants:

- ▶ As noted above, pharmacy school transcripts are not required
- ▶ PGY-2 residents will make a 12-15 minute presentation on the topic of their choosing to the assembled preceptors. Slides should be made available in advance of the interview
- ▶ Interview dates are generally in February 2019

The deadline for application to our program is January 4, 2019. Once all required materials have been received, your application will be reviewed by a select group of preceptors to determine interview eligibility. If an interview is granted, you will be contacted and interviews will be scheduled beginning January 14, 2019, for qualified candidates.